

## Hope Lutheran Church

### BOYEM Meeting

January 6, 2025

5:00 p.m.

### MINUTES

**Present:** Danielle Tieben, Sarah Gavert, Jess Felten, Alan Strand, Leah Aamlid, Matt Cordes, Erik Aamlid, & Hope Mack

1. It was Alan's last meeting for his term. Thank you for the years of service on this board!
2. Discussion on BOYEM's role as a board
  - a. Pastor Matt led a discussion on items including:
    - i. Board Membership
      1. Along with Alan's term ending, Derek Staloch and Leah Aamlid will be stepping down from their positions. We brainstormed ideas for who could be asked to fill their spots.
    - ii. Board Duties
      1. We went over the duties list from the bylaws and determined that most items will follow the flow of staff (S) making **recommendations** to the BOYEM board, the board (B) **reviewing** them and providing feedback, and the council (C) giving final **approval**.
        - a. S-B-C Recommend to the Congregation Council programs for effective faith formation ministries from birth to adult, including regular educational programs, special events, and retreats.
        - b. S-B-C Recommend to the Congregation Council programs for mission, service and fellowship for children and youth through college age.
        - c. S-B-C Determine, approve, evaluate and revise program policies as necessary.
        - d. S Appoint ministry teams as necessary to carry out the work of this board.
        - e. S Oversee and monitor the work of the ministry teams to plan and implement all programs and ministries approved by the Congregation Council, with the goals of forming faith, deepening discipleship, encouraging mission and service within our congregation, in our community and in the world, and equipping leaders. The ministry teams may

include, but are not limited to: children's education ministries (such as Sunday morning children's programs, Vacation Bible School and other special events), adult education, confirmation, middle school ministry, high school ministry, young adult ministry, fundraising, and library.

- f. B Assist the ministry teams (staff) in recruiting and equipping volunteer leadership for all educational programs and fundraising efforts.
- g. S-B-C Review and approve curriculum to be used in education programs to ensure appropriateness.
- h. S-B-C Identify fundraisers for BOYEM programs and activities, prior approval by the Congregation Council as necessary.
- i. S Provide appropriate resources for and supervision of any ongoing fundraiser.
- j. S-B-C Actively participate in church and community events to promote the congregation's youth ministries and programs.

iii. Board Mission Statement

- 1. Matt will revise this and provide a final copy to approve. (see current version below)

iv. Agendas

- 1. Agendas will continue to be set by the BOYEM Chair & Secretary.

v. Communication

- 1. Everyone will do their best to keep the board and staff informed on planning, programs, decisions, etc.

3. Program Updates & Discussions

a. Church Council (Hope)

- i. Discussed removing registration fees for KOK & H2H
  - 1. Staff will take this into consideration when planning for 25-26.
- ii. We need to have our Annual Report to Angie by 1/15/25
- iii. The Trustees will be asking all staff to provide job descriptions
- iv. The 2025 budget has been approved
- v. The Deacons suggest that youth be involved in future Thanksgiving services
- vi. The Trustees will be replacing the main beam on the playset

b. KOK / VBS (Danielle)

- i. There will be a winter VBS Extravaganza where those who attended during the summer will be invited. We discussed the possibility of letting families involved in other programs, but hadn't done VBS, attending as well.

- ii. Positive feedback was received on the Advent Program and a similar format will be used going forward.
  - c. **H2H (Erik & Leah)**
    - i. 1/15/25: Ice Skating
    - ii. 1/29/25: Sandwich Project
      - 1. We have an Action Team card to help with expenses. We are also working on obtaining donated items.
    - iii. 2/19/25: Faith in Film
      - 1. Will potentially be watching 'The Wild Robot'.
    - iv. 2/26/25: Bag of Smiles / Mentor Kick-off
      - 1. Planning is underway / The mentor program will be the same as last year. In the future Matt would like to begin the mentors with 5th graders.
  - d. **CYF Events (Danielle, Erik & Leah)**
    - i. 12/11/24: Caroling
      - 1. Had about 60 participants and was a great success. Thanks to Benjamin Bus for providing transportation!
    - ii. 1/26/25: Sledding
      - 1. Sledding is planned for during the Chili Cook Off. If no snow, alternate activities will be provided.
    - iii. 2/12/25: Welcome Table
      - 1. Information on this will be going out to families soon. Staff are looking into additional ways youth can be involved.
  - e. **HSM / Mission Trip (Erik & Leah)**
    - i. Green Lake Camp House Trip
      - 1. Cost estimate per person
        - a. \$300
      - 2. Stipends
        - a. \$100 from the budget line
        - b. \$75 (\$25/night) from the donation fund
  - f. **Summer / Family Camp (Danielle, Erik, & Leah)**
    - i. Discussed providing transportation for camps / trips. It was recommended that we consider updating our procedure for awarding stipends to include members & non-members.
  - g. **Adult Ed (Pastor Matt)**
    - i. Matt will lead another session of 'What About' from 2/9/25--3/9/25.
- 4. Ash Wednesday - March 5th
  - a. Sarah has asked the Deacons if they have decided where the free will offering will go. BOYEM & Staff recommend that they go toward stipends to all youth attending summer camp.

5. Annual Report
  - a. BOYEM & Staff have been working on the report together and will send it to Angie by 1/15/25.
6. Review YTD Budget & Discuss Fundraising Needs
  - a. Turn in all expenses for 2024 by 1/8/25.
  - b. HSM Adventure Trip & Camp Fundraising
    - i. Staff request to have an Easter Bake Sale with funds raised being split between all youth attending summer camp.
7. Next Meeting
  - a. 2/3/25 @ 5:00pm

Respectfully submitted by Hope Mack; BOYEM Secretary

### **BOYEM's Mission**

The members of the BOYEM board will live into the Mission of Hope Lutheran Church.

“At Hope, our mission is to Gather in faith, Grow in grace, and Go forth in service. We are a people of Hope, committed to creating a welcoming community where all are embraced, nurtured, and empowered. We seek to encourage, connect, and commune with others. Our aim is to nourish souls, strengthen bonds, and inspire a shared journey of faith in Christ, as we work together to transform lives and communities.”

- Provide a space to collaborate with the Directors of Youth Ministry, Director of Children's Ministry, other staff and the Pastor in an effort to provide efficient and effective educational ministry opportunities for all members of Hope.
- Tend to the broad scope and sequence of all educational ministries, that all are moving in the same direction.
- Create a healthy tension within all educational ministry events, so that all of what is offered reflects our mission.
- Help create a continuity of effort within educational ministry events.
- Maintain and allocate funds to be used for educational ministry events.
- Be a place of professional and spiritual support for Directors of Youth and Children's Ministries.
- Routinely ask the question; “How are we serving the members of Hope from birth to death”.
- Be an active participant in educational ministry activities.
- Provide an accurate report of educational ministry activities to the Church Council.
- Be aware of your extraordinary value to the ministry of Hope Lutheran Church. We can't do this well without you.

## Deacon Board Minutes

Sunday, Jan. 12, 2025

In attendance: Jason Felten, Kathy Mattson, Matt Lorenz, Lynda Schaumburg, Sarah Gavert, Shelli Schubert

### **Old Business**

**Decorate Hope for Christmas** following the service on Sunday, Dec. 1.

Deacons brought boxes of decorations up to the narthex the day before. Printed pictures from other years were invaluable in showing where various items went.

Next year: Assign deacons to specific areas for leading the work.

### **New Business**

**Undecorate after Christmas** on January 5.

Boxes were brought to the narthex and Nativity Scene was dismantled and stored before the service.

Next year: Assign deacons to specific areas for leading the work.

**Annual Meeting** Jason will present the Deacon's report.

**Chili Cookoff** for Jan. 26 after the Annual Meeting—on track.

Jason will ask for Pastor Matt's help in making announcements.

Dixie cups are on hand so people can sample the entries.

Sarah is in charge of SignUp Genius for sides, and volunteers.

Kathy won't be at church that day.

**Lent** begins on Wed. March 5: Note that Ash Wednesday is baked potato day and is a fundraiser for Kids' Programs.

Deacons will host the Soup and Sandwiches before rest of the Wednesday Lenten services.

Each Deacon signs up to be in charge on a Wednesday:

March 12, 19, 26, April 2, 9.

**Worship Committee** meets quarterly. Shelli Schubert is joining that committee.

Deacons will choose a new representative. The next meeting is in April.

### **Church Council**

Matt Lorenz

Next meeting is Jan. 21.

**Next Deacon Meeting Dates and Times** Feb. 9 at 10:15 after church.

# Trustees Report

January 12, 2025

Present: Angie, Brad, Kelly, Paul G.

Next meeting: Feb. 9, 2025 @ 8:00 AM

## Completed Action Items:

1. Clarified and confirmed remaining budget questions and details.
2. Loose toilet was secured.
3. Hinge stopper installed on outdoor handicap door.
4. Roof heat tape plugged in.
5. Council approved setting up a special account for contributions earmarked for future roof expenses, working to be proactive on our aged roof.
6. Water softener was inspected and appears to be functioning.
7. Connected the outdoor camera signal to the office device.
8. Silicone around the loose register in the women's room.
9. Furnace audit has been done, report to come.

## New Business:

1. Consider a committee to research future roof options.
2. Explore alternate cleaning service options for inside the church.

## Old Business:

1. Premier landscaping will be coming back in the spring to redo the sand between the pavers that was installed with the wrong technique. Lindzey Lenzen will coordinate this.
2. Look at options for the trim over the front two entry doors, re-stain the wood or install aluminum fascia wrap.
3. Locate some scaffolding so one can get up on the playground side of the building to look at the downspout that appears to be too close to the stucco siding and explore the ability to put some spacing between the two in order to prevent damage to the stucco.
4. Ignite existing or form a committee for reviewing the landscaping in front of the church now that the paver work is done.
5. Vent pipe and hanger broken in the space above the restrooms and insulation missing in an area needs to be addressed.
6. Explore ideas or alternate areas to keep the salt and shovels.

## Action Items:

1. Replace the beam on the playset in the spring, coordinated by Steve M.
2. Look for a large bulletin board that can be used as a temporary Resource Board to put on the wall next to the women's restroom. Angie will work with Molly on this.
3. Install the last camera in the spring on the back side of the building.
4. Look at the inside set of the front entry doors as they are rubbing together at the top, coordinated by Steve M.